



Western Pennsylvania Conference of the  
United Methodist Church  
Parish and Community Development Committee

Grant Application for  
“New Places/New People”

*Fall 2018 Deadline: September 21st*

The Parish and Community Development Grants are available to assist churches in the implementation of their disciple making plans. Prior to completing and submitting the grant application, please give consideration to how that for which you are seeking funding will assist your local church fulfill its Vision, Mission, and Core Values – as well as the Vision, Mission, and Core Values of the WPAUMC. These are given below:

- Vision: To ignite and sustain a passionate, spiritual connection with Christ among all peoples in Western Pennsylvania.
- Mission: To provide leadership, connection, and resources to disciples of Jesus Christ for the transformation of the world.
- Core Values: Our core value is love: We love the Lord our God with all our hearts, souls, minds and strength and our neighbors as ourselves. This value is commanded by Jesus, inspired by our Wesleyan heritage, including to spread scriptural holiness over the land and witnessed through our integrity, accountability and inclusiveness.

Grant Application Instructions:

1. Determine which way this grant application will be utilized as outlined below:
  - a. As an application for a Micro-Grant. The Micro-Grant is for those projects that are relatively simpler in nature and require a smaller amount of funding. The dollar limit for the Micro-Grant is \$1,500. If this describes your project, please feel free to complete only page #1. Please attach a copy of the local church budget and the church's previous year's audit.
  - b. As an application for a Regular Grant. The Regular Grant is for grant requests exceeding \$1,500 (it can be used for smaller amounts, if desired or if requested by the Parish & Community Development committee). If this is applicable, please complete all of the following sections, in their entirety, attaching all requested supplemental materials.
2. Grants will not be awarded for projects that pertain to operational or capital expenditures. Grants will not be awarded to fund regular expense shortfalls.
3. The Parish & Community Development committee may request additional information to assist the committee in its evaluation/decision-making process.
4. The Church Renewal Grant is a one-time grant. The grant amounts are not given in perpetuity.

5. For both the Micro Grant and Regular Grant a post-project evaluation must be prepared for the Parish and Community Development committee to review. Post-project evaluation will be required 60 days after the completion of the project, or for ongoing projects, within 6 months of implementation. You will be asked to provide the following:
  - a. Did you get the expected outcome?
  - b. What were the fruits of the project/plan?
  - c. What would you have done differently?
6. Completed Grant Applications can be mailed in hard copy or e-mailed. Please use the following addresses:

Hard Copy:           WPAUMC Parish & Community Development Committee  
                          c/o Rev. David L. Ewing  
                          Greenstone UMC  
                          939 California Avenue  
                          Pittsburgh, PA 15202-2709

E-mail:                PastorDavidE@live.com

### Grant Application for "New Places/New People"

What is your vision for this project?:

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Who is involved?:

**Church** \_\_\_\_\_

**Pastor** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Contact Person** \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**Project Title** \_\_\_\_\_ **Amount Requested \$** \_\_\_\_\_

How is your church committing to this project? (money, time, talent, etc)

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Are there other churches or organizations working with you?

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Signatures: \_\_\_\_\_

Applicant

\_\_\_\_\_

Pastor

\_\_\_\_\_

Church Council Chair

\_\_\_\_\_

District Superintendent

**For those churches considering a project of greater scope and for which the church is seeking a larger amount of grant funding (greater than \$1,500), please complete the following sections (in addition to page 1) and provide additional information as outlined/requested:**

**Request for funds** *(please attach separate page(s) that outline the following, mirroring the outline structure below with matching number/letter format)*

- 1) Please provide us with some “big picture” stuff:
  - a) What is the church’s stated mission statement, vision statement, and core values?
  - b) Provide a brief narrative outlining the church’s plan for intentional disciple-making.
  - c) Provide a narrative regarding the how the church’s proposed project/plan, for which grant monies are being requested, will assist the church in fulfilling its stated mission/vision and its overall plan for disciple-making.
  
- 2) Please tell us more about your proposed project:
  - a) A definition of the need, including how the need has been determined.
  - b) The key players in the project. Who will be the project manager? Is this a cooperative endeavor? If so, please list other cooperating churches/entities.
  - c) The targeted population.
  - d) Your expected outcomes and how will they be measured?
  - e) What is your timetable and process for achieving results?
  - f) How is the entire congregation being made aware of this request? How is the project leadership obtaining “buy-in” from church leadership and laity?
  - g) How you will evaluate the success of your project?
  - h) How will you publicize the project?
  - i) Is this an on-going project or a one-time event? What happens next?
  
- 3) Let’s talk dollars and cents (sense too!):
  - a) Using the attached Project Budget page, please outline the budget for the project and include it with the application submittal.
  - b) Provide a copy of the church’s general budget
  - c) Provide a copy of the church’s previous year’s audit
  - d) Provide the church’s current, year-to-date financials (profit/loss statement)
  - e) Provide the church’s history of connectional apportionment fulfillment over the past five years; amount requested and amount paid
  - f) Provide information pertaining to all endowments the church owns or those from which the church receives benefits. The most recent statements of these endowments are preferred.
  
- 4) Church/ministry Assessment: What assessment has your local church used? Please outline the plan for ministry that was born out of that assessment.

# Project Budget

## Revenue:

<u>Grant Funds Requested</u>	\$ _____
<u>Financial Support from other sources</u>	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>TOTAL</b>	<b>\$ _____</b>

## Expenses, if Applicable:

<u>Personnel</u>	\$ _____
_____	\$ _____
_____	\$ _____
<u>Equipment (Over \$250)</u>	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<u>Supplies (consumables)</u>	\$ _____
_____	\$ _____
_____	\$ _____
<u>Coaching</u>	\$ _____
_____	\$ _____
_____	\$ _____
<u>Training Costs</u>	\$ _____
_____	\$ _____
<u>Other Costs</u>	\$ _____
_____	\$ _____
<b>TOTAL</b>	<b>\$ _____</b>

# Signatures

We have provided all of the above information to the fullest extent possible. We understand if we are unable to complete the plan as written or have to make modifications to the plan, we will notify the Parish & Community Development committee as well as the Conference's Director of Congregational Development and Revitalization. We also understand that we are responsible for submitting financial reports and evaluations of the outcomes, as requested. (The reporting requirements will be explained when the grant is awarded. Larger financial awards will have more reporting requirements.)

\_\_\_\_\_  
Pastor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Church Council or Administrative Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Project Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Superintendent

\_\_\_\_\_  
Date

**If this project is a cooperative effort, please include a signature page for each church.**