



20__ Report of Pastor

Appointed to Extension Ministry or Outside WPA Annual Conference

To: All Clergy serving under,343 Appointed to Extension Ministries
All Clergy serving under,346.1 Outside the Annual Conference

From: The Cabinet of the Western Pennsylvania Conference

We request the following information as we evaluate your present appointment and make a determination relates to your appointment for the 20__ - 20__ Conference year.

Name _____

Current Appointment _____

1. Charge Conference Affiliation _____ District _____

Did you report to that Charge Conference last year? (See,.344.3a) _____

(Please attach written report)

2. Were you in attendance at the last Annual Conference? _____

Will you be in attendance at the next Western Pennsylvania Conference? (See,344.5d)and602.8) _____

3. Extension Ministers: Have you felt free in your present appointment to preform your ministry of Service, Word, Sacrament and Order? _____

4. Has an annual evaluation of your work been made, as is required of all pastors? _____

Was the evaluation shared with your District Superintendent? _____

5a. Please provide the name, address, phone and e-mail of your immediate supervisor (if in extension ministry) or of your District Superintendent (if serving a local church.)

5b. *Extension Ministers:* If you work under the direction of a Board, please attach a list of the board members and a statement sharing the manner in which they are chosen.

6a. *Extension Ministers:* Attach folders, brochures etc., which describe the work of the organization, agency etc., to which you are appointed. Include a copy of the budget and a statement of the sources of income.



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6b. Pastors Serving Churches: Attach a brief description/profile of the church/charge you are currently serving. Include brochures or other printed materials and a copy of the annual budget.

7a. Extension Ministers: Has the organization, agency etc., to which you are currently appointed requested from the Western Pennsylvania Conference Bishop, in writing, your reappointment for the next conference year?

_____ IF NOT, THIS REQUEST MUST BE SENT AS SOON AS POSSIBLE.

7b. Pastors Serving Churches: Have you, in writing, requested a reappointment from the Western PA Bishop to your current church/charge for the next conference year? _____

IF NOT, THIS REQUEST MUST BE SENT AS SOON AS POSSIBLE.

8. Salary for the year 20__

Benefits – check all that apply:

- a.) Is a house provided?
b.) A housing allowance instead? \$
c.) Utilities provided?
d.) Utilities allowance instead? \$
e.) Travel voucher reimbursement?
f.) Travel allowance instead? \$
g.) Medical coverage?
h.) Pension?
i.) Other Allowances? Please List
\$

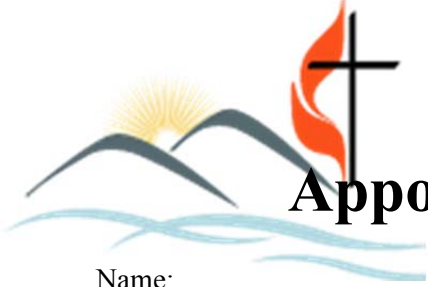
[Please note Judicial Decision 465: 1976 Discipline937 [2004 Discipline627] specifically provides that ministerial members of an Annual Conference appointed to any field other than the pastorate or district superintendence shall disclose their salaries and that they shall be published in the journal of the Annual Conference. The Discipline makes no provision for exceptions for employees of institutions whose own policies provide otherwise.]

9. Do you wish to receive e-mailed district newsletters? _____

e-mail address: _____

Signature _____ Date _____

Please return to the WPA District Superintendent where your charge conference is held.



The United Methodist Church

Appointment to an Extension Ministry

Name: _____

Business Phone (____) _____ Home Phone (____) _____

FAX (____) _____ E-mail _____

Business Address _____

City _____ State _____ Zip _____

Home Address _____

City _____ State _____ Zip _____

PREFERRED ADDRESS for MAILING PURPOSES and for INCLUSION in JOURNAL? Home _____ Business _____

FULL MEMBER _____ PROBATIONARY MEMBER _____ ASSOCIATE MEMBER _____ LOCAL PASTOR _____

OF _____ ANNUAL CONFERENCE

CHARGE CONFERENCE MEMBERSHIP _____

If you are appointed outside the conference of which you are a member, please complete the following:

Conference where you serve _____ Bishop _____

District _____

District Superintendent _____

Affiliated charge conference membership _____

TITLE/POSITION _____

AGENCY/INSTITUTION _____

BASECOMPENSATION (YEAR 20____) \$ _____

UTILITIES and OTHER HOUSING RELATED ALLOWANCES \$ _____

TRAVEL ALLOWANCE \$ _____ OTHER CASH ALLOWANCES \$ _____

PLEASE INDICATE YOUR APPOINTMENT CATEGORY: (1 344.1)

- a. Appointed within the connectional structure
- b. Endorsed by the UM Endorsing Agency within the General Board of Higher Education and Ministry
- c. In service with General Board of Global Ministry
- d. Appointed to other valid approved extension ministry

Attach: 1) A brief narrative of your ministry during the past year including a copy of your annual evaluation; and 2) Evidence of your continuing education and spiritual growth program and future plans. (1 344.2)

SEND COPIES TO:

1) Bishop 2) District Superintendent 3) Board of Ordained Ministry 4) Conference Secretary 5) Bishop of area in which you serve, if other than area of which you are a member

*A copy of this report may be used to inform the Charge Conference(s) of which you are a member and an affiliate member in keeping with 1:316.1 and 344.3a.b.

*A copy of this report should be used to inform the United Methodist Endorsing Agency, PO Box 340007, Nashville, Tn. 37203-0007 m keeping with 1 344.1b.