

July 29, 2021
Rev 3 08/28/2021

Salem United Methodist Church Church Musician

Job Title: Church Musician
Department: Worship; Staff-Parish Relations Committee

Mission Statement: To develop and lead the music ministry for our church, in consultation with the senior pastor and other music ministry participants, in a way that provides leadership, ideas, and enthusiasm that seeks to glorify God and heightens the worship experience and spiritual awareness of the congregation.

Skills: Core requirements include proficiency in playing a high-quality pipe organ and baby grand piano; competency in accompanying a four-part vocal choir on piano; background and experience in playing sacred music and for congregational hymn singing.

Job Description: The Church Musician shall

1. Select and plan music for Sunday worship service and special services (Christmas Eve, Ash Wednesday, Maundy Thursday, Good Friday, or other occasional services.)
 - a. Cooperate and share ideas in meeting or discussing weekly with the pastor, church office administrator, and worship technology coordinator in creating an integrated worship experience that includes hymns, anthems, and special music including preludes and postludes to worship services.
 - b. Reference and use the U.M.C. Worship Planner and U.M.C. Hymnal and related resources in the planning of services.
 - c. Plan and schedule special music during the summer worship services, including opportunities for soloists, duets, trios, and other ensemble groups to share music.
2. Develop individual skills for self and keep abreast of current trends in church music through continuing education and awareness of on-line and music publishing resources.
3. As possible during pandemic conditions currently being experienced (fall 2021), beyond the summer season, work with volunteer participants to prepare and present sacred music in worship as solos, duets, quartets, etc. (in the current absence of the vocal choir, see #8 below).
4. Encourage both adults and children to share their musical talents for the benefit of our music ministry.
5. Opportunity to schedule lessons, using the church piano and organ, for teaching and instruction of music students.
6. Seek opportunities, in coordination with and support of the worship technology coordinator, to use recording technology applications for sharing of church music offerings beyond the sanctuary.
7. Nurture an environment that encourages spirituality and building of supportive relationships in the life of the church.

Growth Potential/Future Expanded Opportunities:

8. Lead and rehearse adult choir weekly from first Wednesday following Labor Day through the first full week of June.
 - a. Conduct rehearsals Wednesday evenings at 7:30 p.m. and Sunday mornings at 9:00 a.m. Arrive 15 minutes prior to beginning rehearsals.
 - b. Train individuals and groups in improving vocal techniques
 - c. Conduct choir for services.
9. Lead and rehearse Bell Choir.
 - a. Conduct rehearsals Wednesday evenings at 6:30 p.m. Arrive 15 minutes prior to beginning rehearsals.
 - b. Train individuals and groups in improving handbell techniques.
 - c. Conduct choir for services.
 - d. Incorporate the Bell Choir in the services regularly. (at least once per quarter)
10. Recruit and train members for adult vocal and bell choirs (volunteer participants of all experience levels and ages in music ministry). Work with volunteer musicians to build skills and musicality. Prepare and lead music at a level appropriate for current and future musicians, with occasional more challenging pieces.
11. Develop opportunities to host musical events in the church sanctuary.
12. Develop a yearly budget to be given to the Finance Committee.
13. Purchase music in accordance with the church budget, organize, and file the choral and handbell music.
 - a. Supervise the organization of materials and equipment. The chancel, music hallway, and music room shall be kept clear for safety purposes.
 - b. Oversee the preparation of music areas for rehearsals and performances.
 - c. Prepare bi-annual reporting of music used in worship services and shared remotely via livestreaming and recording in compliance with copyright leasing/licensing coverage maintained by Salem UMC.