

MOVING FUND – REQUEST FOR REIMBURSEMENT
Revised 2022

Date: _____

Directions: All forms must be submitted to the Cabinet Treasurer:

Rev. Deborah L. Ackley-Killian
Pittsburgh District Office
901 Allegheny Avenue
Pittsburgh, PA 15233

Copies of the receipt (s) from the moving company **are required** by the Conference finance department.

Receipts must be turned into the District Superintendent submitting the request no later than 60 days following the move.

RETIREES AND PERSONS MOVING FROM APPOINTMENT TO OWN LOCATION (i.e. recent widows, etc.) REIMBURSED UPON EVIDENCE OF BILLING UP TO \$2,500.00

Pastor moving: _____

From: _____

To: _____

Total Amount of Move: _____

Name and address to whom the check should be sent:

Signature by D.S. submitting request: _____

Signature of Cabinet Treasurer: _____

Please check the account (by category) and attach copies of receipts:

_____ - 003 446 5086 – retirees

_____ - 003 446 5086 – others (surviving spouses, medical leave, etc.)